

Meeting Notes

Project	A6 TO MANCHESTER AIRPORT RELIEF ROAD				
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Location of Meeting	Directorate Meeting Room 2nd Floor Fred Perry House
Time of Meeting	14:00 hrs
Subject of Meeting	Programme Board No 25

Persons present including representation

Caroline Simpson	A6MARR SRO
Sue Stevenson	A6MARR PD
Graham Martin	A6MARR Client PM
Paul Davies	Cheshire East Council
Bill Gifford	Carillion Morgan Sindall
Andy Brown	Carillion Morgan Sindall
John Sherrington	TfGM
Kora Yohannan	Stockport Council

Apologies:

Bill Edwards	A6MARR ECC PM
Susan Wood	Stockport Council
Bob Morris	TfGM
Steve Warrener	TfGM
Kim Dorrington	Manchester City Council

Distribution of notes to

As above plus

Mark Conway	CMS
David Davies	SMBC – A6MARR Design Manager
Joseph Watton	A6MARR APM
Paul Swann	Manchester City Council
Andrew Ross	Cheshire East Council
Richard Paver	Greater Manchester Combined Authority

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NOTES & ACTIONS <i>To be read in conjunction with the Board Report</i>			
25.1	SS noted that common complaints received through communications related to dust suppression and working hours. AB stated that measures were in place to address dust suppression, however 'good' weather had limits on influence of measures employed. Re Working Hours it was noted the CMS required to address any matters of works / deliveries outside of approved working hours. Board acknowledged issues and satisfied responses suitable addressed these specific matters.	Note CMS	
25.2	Re Bramhall Oil Terminal / Bund planning application – it was discussed that the timeframe to utilise this area for additional bunding had now passed; particularly with the objection still holding from CLH without certainty that this could be withdrawn / addressed in the short-term. CMS with the client team seeking opportunities across the site to take more material where appropriate. CMS noted that surplus material was already being taken off-site as a result of investigations / agreement that the full volume cannot be retained on site. As above, CMS & client site team to identify what volumes can potentially be retained on site and what this equates to in terms of nos. of lorry movements, when and on what routes they would take. High level briefing note to be provided to Board on this matter when determined.	BE & CMS BE	earliest opportunity
25.3	Road Naming. <ul style="list-style-type: none"> Agreement from CEC and MCC to be confirmed prior to SMBC approaching the Palace to seek permission for the A6MARR to be called Queen Elizabeth Way. 	PD / KD	
25.4	Close out of contract agreement not completed. Discussions ongoing between CMS and client representatives. Update to given at next Programme Board.	Note	
25.5	SS confirmed that there is now agreement in principle with NR on issue of NR high containment as noted in Board report. CMS and Employer to continue with AiP with a view to formalising for purposes of installation in line with programme. Update at next PB.	BE / CMS	

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25.6	Noted that a CE has been issued .				CMS	
25.7	Client Risk Register being revisited and updated with respect to current position of project and impacts of delay to planned completion.				GM	
25.8	SMBC / CEC maintenance agreement. PB require update on progress as do MCC with a view to consultant appointed incorporating MCC into necessary agreement(s) for coverage of full scheme.				SS / PD	
25.9	Existing settlement on A555. <ul style="list-style-type: none"> Noted that a CE has been issued on this matter and CMS to include within programme of works. CS confirmed that the funding for these 'repairs' will funded from outside A6MARR budget. Similarly, CMS require to include the A555 re-surfacing (previous instruction / CE) within the programme of works and this with the above will be aligned to mitigate disruption on existing road network. 				CMS	
25.10	GM noted that DfT has issued confirmation of financial audit of FY16/17 costs and audit report to be submitted to DfT by 31 December 2017. SMBC Finance will commission as per audit work for FY15/16 accounts.				SW / KY	
25.11	GM stated that DfT has confirmed that s.31 submission QMR Q1 FY17/18 to be submitted by 21 July 2017. Draft to be circulated around relevant Board and Finance colleagues for approval prior to submission.				GM	21.07.17
25.12	Discussions at PB re cl.32 Programme. Post Meeting Note: BE issued letter to CMS on 21 June confirming acceptance of CMS programme Rev 25 May 2017 Update. Further updates at next PB.				BE / CMS	
25.13	Health & Safety – noted that CMS planning for relevant communications prior to 'summer holidays' and coverage of resource for monitoring of ongoing works during 'holiday' period.				CMS	July '17
25.14	JS raised matter of EVA and spend against current programme – CMS undertook to provide information and clarify the matter of progress/costs v. progress of programmed activities over next period with JS/BE.				CMS & BE/JS	July '17
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25.15	PD confirmed that CEC is now on-site with mitigation works on the A6, Disley. GM requested that all 3 promoting LA's provide the client team with programme information on all mitigation measures.	MCC / CEC / SMBC	30.06.17
25.16	Reference to BG email of 16 June where it was highlighted that the information within Appendix C does not correlate with the PB Report narrative with respect to CE's that have been issued. This was noted by PB and will be rectified for issue at next PB.	Note	
25.11	Date of next meeting 15.00hrs, 21 August 2017.		

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